

**BOARD OF EDUCATION OF BALTIMORE COUNTY
POLICY REVIEW COMMITTEE
OCTOBER 19, 2020 MEETING**

EDUCATION TRANSPARENCY ACT DESCRIPTION

The following is a full and accurate description of the final actions taken at the meeting and is provided in accordance with the Education Transparency Act, Md. Ed. Code Ann., §3-2B-09(b)(3). If there is a discrepancy between the video and this description, the video, which constitutes the official minutes of the meeting, shall control. The video/audio recordings of the Board of Education are the official record of the meetings and can be viewed at: <<https://vimeo.com/470580839>>

The October 19, 2020, meeting of the Policy Review Committee of the Board of Education of Baltimore County was held online through Livestream on the BCPS Web site and was called to order at 4:30 p.m. by Vice Chair John Offerman. A quorum was present. Those attending were: Kathleen Causey, Chair¹; John Offerman, Vice Chair; Joshua Muhumuza, Lily Rowe and MaKeda Scott, members.²

The following Committee staff persons were present: Margaret-Ann F. Howie, Esq., General Counsel; and Patricia Clark, Policy and Compliance Officer.

The following additional staff persons were present: Ms. Maria Lowry, Acting Human Resources Officer; J. Stephen Cowles, Deputy General Counsel; Mr. Michael Hodge, Director, Office of Staffing; Ms. Assata Peterson, Manager, Employee Absence and Risk Management.

I. APPROVAL OF MINUTES

1. Meeting Minutes, September 21, 2020

The minutes of the September 21, 2020, meeting of the Policy Review Committee stood approved as recorded.

The agenda was amended to allow discussion of new business items to proceed.

II. NEW BUSINESS

2. Policy 3151, Student Accident Insurance Program

Following presentation, and by consensus of the Committee, Policy 3151 was moved forward to the full Board for approval, as presented.

3. Policy 4500, Substitute Teachers

¹ Ms. Causey joined the meeting at 4:34 p.m.

² Ms. Moalie Jose, board member, was also present as of 4:30 p.m. and left the meeting at 5:20 p.m.

Following presentation, and by consensus of the Committee, Policy 4500 was moved forward to the full Board for approval, as presented.

III. UNFINISHED BUSINESS

4. Policy 8311, Meetings

On motion of Ms. Rowe, seconded by Ms. Causey, that Policy 8311 Appendix be amended on p. 3, Paragraph VII, to read, "A member who intends to make a motion or request that under the rules may interrupt a speaker shall use the chat feature or unmute and speak for so indicating." No vote was taken on the motion.

Board Member	Favor	Against	Abstained/ Did Not Vote	Absent
Ms. Causey				
Mr. Offerman				
Mr. Muhumuza				
Ms. Rowe				
Ms. Scott				

Upon motion of Ms. Scott, seconded by Mr. Offerman, further action on Policy 8311 was postponed. The motion passed.

Board Member	Favor	Against	Abstained/ Did Not Vote	Absent
Ms. Causey		x		
Mr. Offerman	x			
Mr. Muhumuza	x			
Ms. Rowe		x		
Ms. Scott	x			

5. Policy 8314, Meetings: Agenda

On motion of Mr. Muhumuza, seconded by Ms. Causey, that staff recommend an amendment to Policy 8314 to clarify that the Superintendent's, Board Chair's and Student Member's Reports are included in the agenda items. The motion passed.

Board Member	Favor	Against	Abstained/ Did Not Vote	Absent
Ms. Causey	x			
Mr. Offerman	x			
Mr. Muhumuza	x			
Ms. Rowe	x			
Ms. Scott	x			

On motion of Ms. Scott, seconded by Mr. Offerman, that Policy 8314 be amended on p. 1, Paragraph II(B), to include future agenda items as requested by members. The motion passed.

Board Member	Favor	Against	Abstained/ Did Not Vote	Absent
Ms. Causey	x			
Mr. Offerman	x			
Mr. Muhumuza	x			
Ms. Rowe	x			
Ms. Scott	x			

On motion of Mr. Offerman, seconded by Ms. Rowe, that Policy 8314 be moved forward to the full board for first reader, as amended. The motion passed.

Board Member	Favor	Against	Abstained/ Did Not Vote	Absent
Ms. Causey	x			
Mr. Offerman	x			
Mr. Muhumuza	x			
Ms. Rowe	x			
Ms. Scott	x			

6. Board Ethics Policies

To guide staff, the Committee discussed any recommended revisions they wish to see in the Board's ethics code policies. Ms. Rowe stated her preference for a definition of "complimentary ticket" in Policy 8362, Section B, and to clarify how the ethics code policies intersect with campaign finance rules. Mrs. Causey stated her preference that the retention period stated in Policy 8364, Financial Disclosure Statements, be extended to six or ten years, and that Policy 2380, Records Information Management, be referenced in the policy.

7. Discussion of the May 19, 2020 Board Resolution - Waiver of Policy

The Committee asked that discussion on this item be deferred to the next meeting to obtain feedback from the Superintendent on the continued need of this resolution.

8. Discussion on Board Procedures

The Committee discussed whether policies in the 8000 Series should include procedures. Ms. Rowe indicated that she believed there should be further discussion on how a policy is to be implemented.

IV. COMMITTEE GENERAL GOOD AND WELFARE

Ms. Rowe requested information on which Board policies impact special education and how students are identified for services. Ms. Howie recommended a future presentation of federal law and the process that does not intersect with any Board policy. Ms. Scott requested additional information be provided on the current suspension/expulsion policy and the impact on special needs students.

V. ADJOURNMENT

The meeting was adjourned at 6:26 p.m.