

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 10, 2012

TO: **BOARD OF EDUCATION**

FROM: S. Dallas Dance, Ph.D., Superintendent

SUBJECT: **REPORT ON PROPOSED CHANGES TO BOARD OF EDUCATION
POLICY 8320, FINAL ACTION BY THE BOARD**

ORIGINATOR: Margaret-Ann F. Howie, Esq., General Counsel

RESOURCE PERSON(S): Patricia S. Clark, Policy and Compliance Officer

RECOMMENDATION

That the Board of Education reviews the proposed changes to Policy 8320.
This is the first reading.

Attachment I – Policy Analysis
Attachment II – Policy 8320

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 8320
FINAL ACTION BY THE BOARD**

Statement of Issues or Questions Addressed

In accordance with Policy and Rule 8130, Policy 8320 is scheduled for review in school year 2011-2012. Policy 8320 outlines guidelines to be followed for all final actions by the Board. Policy 8320 has been edited to: (1) include a policy statement; (2) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 8312, *Public Meetings*
2. Board of Education Policy 8330, *Minutes*

Legal Requirements

1. *Annotated Code of Maryland, Education Article §4-107, Meetings; Officers; Expenses*
2. *Annotated Code of Maryland, State Government Article §§10-501 through 10-512, Meetings (Open Meetings Act)*
3. COMAR 13A.02.01.01, *Local Boards of Education*

Similar Policies Adopted by Other Local School Systems

1. Anne Arundel County Board of Education, Policy BCD, *Board Quorum and Rules of Order*
2. Frederick County Board of Education, Policy 102.4, *Conduct of Meetings*
3. Harford County Board of Education, Policy 22-0009-000, *Rules of Order for Meetings*
4. Prince George's County Board of Education, Bylaw 9367, *Quorum and Adoption of Formal Action*
5. St. Mary's County Board of Education, Policy BEDF, *Voting Methods*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – July 10, 2012

Public comment – August 7, 2012

Third reading/vote – September 4, 2012

INTERNAL BOARD POLICIES: Operations

Final Action by the Board

I. POLICY STATEMENT

THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) SHALL ESTABLISH GUIDELINES CONCERNING FINAL ACTION TAKEN BY THE BOARD.

II. GUIDELINES

- A. A majority of the members of the Board shall constitute a quorum.
- B. All final actions of the Board shall be taken at a public meeting, the minutes of which shall likewise be public.
- C. No motion or resolution shall be declared adopted[,] without the concurrence of a majority of the whole Board.

Legal ReferenceS: *ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE §4-107, MEETINGS; OFFICERS; EXPENSES*
ANNOTATED CODE OF MARYLAND, STATE GOVERNMENT ARTICLE §§10-501 TO 10-512, MEETINGS (OPEN MEETINGS ACT)
COMAR 13A.02.01.01, LOCAL BOARDS OF EDUCATION

RELATED POLICIES: BOARD OF EDUCATION POLICY 8312, *PUBLIC MEETINGS*
BOARD OF EDUCATION POLICY 8330, *MINUTES*

Policy
Adopted: 4/13/72
Readopted: 7/10/07
REVISED: _____

Board of Education of Baltimore County