

TENTATIVE MINUTES**BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND**

Tuesday, December 21, 2010

The Board of Education of Baltimore County met in open session at 5:00 p.m. at Greenwood. President Earnest E. Hines and the following Board members were present: Mr. Michael H. Bowler, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Ms. Mary-Margaret O'Hare, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, was present.

The Board entertained oral argument in Hearing Examiner's Case #11-04. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: the Appellant; Ms. Michele O. Prumo, Chief of Staff; Dr. John Quinn, Acting Associate Superintendent, Curriculum and Instruction; Dr. Carol Batoff, Superintendent's Designee; Anjanette Dixon, Esquire, Associate General Counsel; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board of Education.

The proceedings of the hearing were recorded by a court reporter.

Board members deliberated on the case without staff present.

The deliberation was concluded at 6:26 p.m.

On motion of Mr. Parker, seconded by Mr. Schmidt, the Board adjourned at 6:26 p.m.

OPEN SESSION

The Board of Education of Baltimore County met in open session at 6:26 p.m. at Greenwood. President Earnest E. Hines and the following Board members were present: Mr. Michael H. Bowler, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Ms. Mary-Margaret O'Hare, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, was present.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(8) and (a)(9) and upon motion of Mr. Parker, seconded by Mr. Schmidt, the Board commenced its closed session at 6:28 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 6:28 p.m. at Greenwood. President Earnest E. Hines and the following Board members were present: Mr. Michael H. Bowler, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Ms. Mary-Margaret O'Hare, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: Ms. Michele Prumo, Chief of Staff; Dr. John Quinn, Acting Associate Superintendent, Curriculum and Instruction; Dr. Donald Peccia, Assistant Superintendent, Human Resources; Mr. George Duque, Staff Relations Manager; Mr. Dale Rauenzahn, Executive Director, Student Support Services; Margaret-Ann Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Mr. Duque provided Board members with an update on negotiations with various collective bargaining units.

Mr. Duque and Dr. Peccia exited the room at 6:34 p.m.

Mr. Rauenzahn updated Board members on potential litigation involving an assault.

On motion of Mr. Schmidt, seconded by Mr. Parker, the Board adjourned its closed session at 6:43 p.m.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:10 p.m. at Greenwood. President Earnest E. Hines and the following Board members were present: Mr. Michael H. Bowler, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Ms. Mary-Margaret O'Hare, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the media were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ms. Teresa Streb, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Hines informed the audience of the sessions in which Board members had participated earlier in the afternoon.

WORK SESSION REPORTS

The Board received the following reports:

A. **Board of Education Policies** – Mr. Coleman reported that the Board of Education’s Policy Committee had met to consider the policies presented this evening, and that the committee is recommending approval of these policies. This is the first reading.

- Proposed Changes to Policy 4004 – PERSONNEL: General-Suspected Child Abuse, Neglect, and/or Inappropriate Behavior Towards a Student by an Employee of the Baltimore County Public Schools
- Proposed Deletion of Policy 4114 – PERSONNEL: Professional-Assignment, Transfer, and Promotion
- Proposed Deletion of Policy 4119 – PERSONNEL: Professional-Separation
- Proposed Deletion of Policy 4215 – PERSONNEL: Classified-Personal Protective Equipment
- Proposed Deletion of Policy 4216.3 – PERSONNEL: Classified-Administrative Review Procedure
- Proposed Deletion of Policy 4232 – PERSONNEL: Status Change-Promotion, General
- Proposed Deletion of Policy 4232.1 – PERSONNEL: Status Change-Promotion, Clerical
- Proposed Deletion of Policy 4233 – PERSONNEL: Status Change-Demotion
- Proposed Changes to Policy 5000 - STUDENTS
- Proposed Changes to Policy 5561 – STUDENTS: School Use of Reportable Offenses
- Proposed New Policy 8410 – INTERNAL BOARD OPERATIONS: Office of Internal Audit-Fraud Reporting

WORK SESSION REPORTS (cont)

- B. **Legislative Committee Update** – Mr. David Uhlfelder, Chairperson of the Board’s Legislative Committee, reported on the first Legislative Forum held on December 15, 2010, at Chesapeake High School. All elected officials representing Baltimore County including the county council, county executive, stakeholder groups, and the media were invited. The purpose of the forum was to present the challenges facing the school system in the future as a result of federal, state, and local legislation, regulations, and legal decisions. The presentation included student accomplishments, assessment of the school system’s physical facilities, and an update on technology supporting classroom learning. Each attendee received a comprehensive notebook as well as other information and data concerning BCPS and its students. The agenda for the forum was as follows:
- I. ***Opening/Greeting*** – Mr. Earnest Hines, Board President
 - II. ***Pledge of Allegiance*** – Chesapeake High School ROTC
 - III. ***BCPS Priorities*** – Dr. Joe Hairston, Superintendent
 - IV. ***Presentations*** – Edward Novak, Esq., Moderator
Associate General Counsel, Office of Law
 - A. ***Demographic Inversion***
Presenters: Ms. Michele Prumo, Chief of Staff; and
Dr. Lisa Williams, Director, Office of Equity and Assurance
 - B. ***Student Achievement Accomplishments***
Presenter: Dr. Thomas Rhoades, Executive Director,
Research, Accountability, and Assessment
 - C. ***K-12 Public Education Transformation and Reformation: Race to the Top***
Presenters: Dr. Donald Peccia, Assistant Superintendent,
Human Resources; and Dr. Roger Plunkett, Assistant to the
Superintendent, Accountability and Supervision
 - D. ***BCPS Facilities***
Presenter: Mr. Michael Sines, Executive Director, Physical Facilities
 - E. ***Technology Update: Virtual Learning Environment***
Presenter: Mr. Dan Scroggs, Manager, Information Technology
 - F. ***Adjournment*** – Edward Novak, Esq.
 - V. **Optional Virtual Learning Environment Tour**

WORK SESSION REPORTS (cont)

On behalf of the Board, Mr. Uhlfelder extended his thanks to Dr. Hairston and his staff for outstanding presentations, and to Chesapeake High School principal, Ms. Maria Lowry, and her staff for hosting the forum.

- C. **Update on Fiscal Year 2012 Operating Budget**– Ms. Barbara Burnopp, Chief Financial Officer, summarized the challenges facing the school system with the upcoming operating budget. Ms. Burnopp stated that staff continues to study a number of expenditure objects for possible realignment in connection with preparing the FY 2012 operating budget proposal. Additional information will be shared with the Board at its January 11, 2011 meeting and at the Board’s work session on January 25, 2011.

Ms. Burnopp reviewed the revenue estimates for the FY 2012 operating budget, which included:

- Shifting a portion of teacher pension costs to counties has the greatest possible impact.
- State education aid to Baltimore County is not projected to increase above 1%.
- Federal stimulus funding designated for general education will decrease by approximately \$19.4 million.
- Enrollment for FY 2011 increased by 499 students, generating both additional revenue and some costs.
- As a result of increased enrollment, opportunities to redirect resources are greatly limited.
- County funding for FY 2011 did not increase significantly above Maintenance of Effort (MOE) for the first time since 1996.

Ms. Burnopp stated that the superintendent’s charge to staff is to preserve the social network of positive interaction between students and teachers; and to continue to meet all the goals of the *Blueprint for Progress*. She noted that BCPS needs to provide a budget that projects salary step increments for all eligible employees including no furloughs or layoffs for FY 2012, and start-up costs for the George Washington Carver Center for Arts and Technology.

Three possible scenarios regarding the budget, based on the financial climate likely facing the school system in FY 2012, were presented to Board members.

WORK SESSION REPORTS (cont)

**FY2012 Operating Budget
Preliminary Estimates
(in millions)**

REVENUE AND EXPENDITURE PROJECTIONS	FY2012 Projection #1	FY2012 Projection #2	FY2012 Projection #3
REVENUE			
State (0%, 1%, 2% increases)		\$ 4.91	\$ 9.82
State Revenue Adjustment for Enrollment	1.35	1.35	1.35
Federal Stimulus	(\$23.16)	(\$23.16)	(\$23.16)
Education Jobs Bill Funding	3.80	3.80	3.80
County Funding above MOE (0%, 1%, 2% increases)	0.00	6.61	13.23
County Revenue Adjustment for Enrollment	2.62	2.62	2.62
TOTAL REVENUE	\$ (15.39)	\$ (3.87)	\$ 7.66
EXPENDITURES			
Compensation	\$ 15.10	\$ 15.10	\$ 15.10
Teacher Staffing for Enrollment Growth	0.62	0.62	0.62
Health Insurance/OPEB/FICA/Workers' Comp.	5.54	5.54	5.54
Special Education Paraeducators on ARRA funding	3.20	3.20	3.20
Total Built-in, Mid-Year Add and Redirect Costs	(0.21)	(0.21)	(0.21)
Master Plan Goals and Objectives	1.75	1.75	1.75
George Washington Carver Center Start-up Costs	1.00	1.00	1.00
TOTAL EXPENDITURES	\$ 27.00	\$ 27.00	\$ 27.00
Percentage of FY2011 General Fund Budget	-3.5%	-2.5%	-1.6%
PROJECTED BUDGET SHORTFALL	\$ (42.4)	\$ (30.9)	\$ (19.3)

Ms. Burnopp reviewed the number of new hires anticipated for FY 2012 and examples of where BCPS is currently spending money.

Mr. Parker asked whether there has been any preliminary discussion with the county executive about the budget. Dr. Hairston responded that the school system would receive no more than MOE. The budget will be very conservative.

Ms. O'Hare asked what the costs would be if the teacher pensions were shifted to the county. Ms. Burnopp responded that because there are several scenarios being discussed and that the school system does not yet know the impact.

Because the budget for classroom teacher turn-over is being reviewed, Mr. Janssen asked if this means larger class sizes. Ms. Burnopp responded that staff is continuing to study this topic. Additional details will be available in January.

WORK SESSION REPORTS (cont)

- D. **Report on the Proposed FY2012 County Capital Budget Request** – Ms. Burnopp summarized the county capital funding request. She stated that the Board is scheduled to approve the capital budget at its January 11, 2011 meeting. This is the first reading.

The goal of this budget request is to match the available state funding and to request additional revenues that are funded directly by the county. She noted that BCPS does not have the authority to tax or bond; money must come from the funding authorities. In regards to the Hampton Elementary School addition, Ms. Burnopp stated that BCPS has received \$950,000 from the state and is requesting another \$5,608,000 for this project.

Ms. O'Hare stated that the Hampton Elementary School parents need to lobby their respective legislators to ensure adequate funding for the addition.

Mr. Janssen stated that he discussed the funding of additions and renovations of buildings with newly elected Councilman David Marks, who stated he would do whatever he could to further these issues.

- E. **Report on the ISO Process in Relation to Curriculum Development** – Dr. John Quinn, Acting Associate Superintendent for Curriculum and Instruction, provided an overview of the curriculum development process and reviewed the steps followed by the Office of Curriculum and Instruction as part of the Quality Management System (QMS). Several phases in the development of curriculum include:

- Analysis and planning process
 - Content Oversight Committee
 - Short and long term plans are created
 - Curriculum analysis conducted
- Proposal and approval of pilots
 - Submit workshop proposals
 - Pilot sites proposed and approved
 - Pilot data gathered, analyzed, and modified
- System wide Implementation
 - Implementation conducted and monitored

WORK SESSION REPORTS (cont)

Ms. Cindy Dennis, Elementary Mathematics Coordinator, described how the PreK mathematics curriculum was developed and documented following the ISO process. The process included:

- Analyzing current PreK curriculum and to identify needs.
- Initiating an action plan and developing the pilot PreK curriculum.
- Implementing the pilot curriculum and making necessary revisions prior to system wide implementation.
- Reviewing and approving the final curriculum by the Board.
- Providing professional development to all PreK teachers, and training all administrators for effective implementation.
- Surveying teachers to verify the accuracy of the curriculum.
- Ongoing curriculum evaluations – monitor, assess, and evaluate the effectiveness of the curriculum.

Mr. Coleman asked how many schools have the PreK program. Ms. Dennis responded that there are 90 elementary schools that currently have the PreK program. There are approximately 20 schools that do not have PreK mathematics at this time.

Mr. Schmidt asked how the pilot and criteria are determined. Dr. Quinn stated that curriculum and instruction department supervisors will utilize individuals to write the curriculum; however, staff may ask other individuals with pre-professional development experience to assist with the implementation. It is a collaborative effort between the curriculum and instruction office, elementary directors, and assistant superintendents.

- F. **Report on Mathematics Curriculum Initiatives** – Ms. Patricia Baltzley, Acting Executive Director, Science, Technology, Engineering, and Mathematics (STEM), provided an overview of the PreK-12 curriculum that comprises the mathematics program for Baltimore County.

The curriculum program for the mathematics program includes instructional planning guides for all grade levels with sequenced planning grids to help teachers with their daily instructional planning. Most courses through Algebra II have curriculum-embedded unit assessments available for teacher use while Grades 3-8 and Algebra I students take benchmark and short-cycle assessments with data gathered through the assessTrax system.

WORK SESSION REPORTS (cont)

Dr. John Staley, Secondary Coordinator for Mathematics, highlighted the gateway program for Algebra I: Algebraic Thinking. Algebraic Thinking is an alternative grade-level program that provides a research-based set of instructional strategies for teachers to develop algebraic concepts. Some of these practices include:

- Concepts developed from concrete to abstract.
- Basic-level competencies to continue addressing skills through future lessons, warm-ups, the *Assessment Skill Builder*, and homework components.
- Built-in daily practice of mathematics facts.
- Daily practice and review of concepts/skills directly linked to MSA with MSA-style questions.

Ms. Baltzley stated that there are two curriculum pilots this year at the secondary level: one for the GT6 mathematics program at the middle school level and one for the geometry courses at the high school. These pilots are moving forward with constant feedback provided by the pilot teachers to help finalize the curriculum for system wide implementation next school year.

Current pilots that are being evaluated by the Office of Mathematics include:

- Elevate Mathematics – an online one-to-one tutoring program being used at the elementary level at both the GT5 level to support students, at Grades 3-5 for skills intervention, and at the high school level for HSA intervention.
- Study Island – at the elementary and high school level for MSA or HSA practice opportunities.
- Fraction Nation – a server-based program to build fraction understanding.
- Gizmos – a virtual manipulative program to provide access for teachers and students to mathematics and science concepts.

Mr. Schmidt asked whether an AP student would take a semester of AP Statistics and a semester of AP Calculus. Dr. Staley responded that all AP classes are year-long courses.

INFORMATION

The Board received the following as information:

- A. Financial Report for months ending October 31, 2009 and 2010
- B. MBE/SBE Annual Report
- C. Bridge to Excellence Master Plan Update

ANNOUNCEMENTS

Mr. Hines made the following announcements:

- Schools will be closed for Christmas/Winter Break from December 24, 2010 through January 1, 2011. Schools will reopen for students and teachers on Monday, January 3, 2011.
- The Southeast Area Education Advisory Council will hold its next meeting on Monday, January 10, 2011, at Chesapeake High School beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, January 11, 2011, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to all open sessions.
- On Tuesday, January 18, 2011, the Baltimore County Board of Education will meet for a public hearing to seek the community's input on the operating budget for FY 2012. The meeting will take place at Ridge Ruxton School at 7:00 p.m. Sign-up for the public to comment will begin at 6:00 p.m. at Ridge Ruxton School on the day of the hearing. Snow date for the public hearing is Wednesday, January 19, 2011.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 8:15 p.m.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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