

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 6, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – December 6, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Extension:** Boiler Cleaning Services
Contract #: 5-538-01

Term: **Extension:** 1 year **Contract Ending Date:** 2/28/07 (tentative)
Estimated annual award value: \$300,000
Estimated total award value: \$300,000

Bid issued: January 4, 2001
Pre-bid meeting date: January 18, 2001
Due date: February 1, 2001
No. of vendors issued to: 13
No. of bids received: 9
No. of no-bids received: 4

Description:

This is a one-year extension of a five-year contract approved by the Board of Education on March 13, 2001, to provide maintenance services on various boilers and breechings within Baltimore County Public Schools.

Recommendation:

Recommendation of award of contract to:

Boiler & Furnace Cleaners, Inc.

Brentwood, MD

Responsible school or office:

Office of Maintenance

Contact person:

Dennis Elkins

Funding source:

Operating budget

2. Contract Modification: HVAC Filters
Contract #: RHA-365-03

Term: N/A **Extension:** 0 **Contract Ending Date:** 12/31/07 (tentative)
Estimated annual award value: \$ 430,000 (\$30,000 original + \$400,000 supplemental)
Estimated total award value: \$1,630,000 (\$30,000 original + \$400,000 per year)

Bid issued: January 23, 2003
Pre-bid meeting date: February 7, 2003
Due date: February 20, 2003
No. of vendors issued to: 9
No. of bids received: 3
No. of no-bids received: 0

Description:

The Board of Education approved the initial award of contract for *Supply Contract: Various HVAC Filters* on March 25, 2003, with an estimated annual award value of \$30,000. On September 20, 2005, the board approved a budget supplement for a the purchase (\$400,000 rounded) of additional air filter replacements for FY06. The air filters are used for a variety of operations which may include, but are not limited to, heating, cooling, and fresh air systems.

Recommendation:

Recommendation of award of contract to:

Air Filter Maintenance, Inc.

Baltimore, MD

Responsible school or office:

Office of Maintenance

Contact person:

Dennis N. Elkins

Funding source:

Operating budget

3. Contract: Electrical Supplies and Associated Materials
Contract #: JNI-732-06

Term: 5 years **Extension:** 0 **Contract Ending Date:** 12/31/10 (tentative)
Estimated annual award value: \$ 350,000
Estimated total award value: \$1,750,000

Bid issued: October 14, 2005
Pre-bid meeting date: None
Due date: November 3, 2005
No. of vendors issued to: 10
No. of bids received: 4
No. of Non-responsive bids: 1
No. of no-bids received: 0

Description:

This contract consists of the purchase of electrical supplies such as ballasts, conduits, switches, fuses, photocells, and various types of light fixtures.

Recommendation:

Recommendation of award of contract to:

C.N. Robinson Lighting	Baltimore, MD
Graybar Electric Company	Baltimore, MD
Shepherd Electric Supply	Baltimore, MD

Responsible school or office: Office of Maintenance

Contact person: Andrew Gall

Funding source: Operating budget

5. Contract: Integrated Disability Management Employee Attendance Monitoring Program Medical Evaluations

Contract #: MWE-809-06

Term: 6 years **Extension:** 0 **Contract Ending Date:** 12/31/11 (tentative)
Estimated annual award value: \$ 50,000
Estimated total award value: \$300,000

Bid issued: September 29, 2005
Pre-bid meeting date: October 7, 2005
Due date: October 14, 2005
No. of vendors issued to: 6
No. of bids received: 3
No. of no-bids received: 1

Description:

This contract is to provide medical workability and independent medical evaluation services on an as-needed basis. These services will be used for non-work related illnesses and injuries. Services may include medical review of history records, work status, treatment recommendations, ability to perform essential functions of position (fitness for duty), work restrictions, diagnosis and prognosis, transitional duty, hearings, and litigation. Criteria rated included resumes of the medical providers, references, storage and transfer of procedures of medical information and files, and experience in providing workability and independent medical evaluations.

Recommendation:

Recommendation of award of contract to:

Concentra Medical Centers	Linthicum, MD
Forensic & Law Enforcement Services	Towson, MD

Responsible school or office: Office of Risk Management

Contact person: Fran Allen

Funding source: Operating budget

7. **Contract:** Computerized Maintenance Management System (CMMS) Software

Contract #: JMI-633-06 (U.S. General Services Administration—GS-35F-0308R)

Term: 5 years **Extension:** 2-5 years **Contract Ending Date:** 6/30/2020 (tentative)

Estimated total award value: \$120,000 (software and implementation)

Renewed annually for: \$9,093 (software support)

Bid issued: N/A

Pre-bid meeting date: N/A

Due date: N/A

No. of vendors issued to: N/A

No. of bids received: N/A

No. of no-bids received: N/A

Description:

Under Section 5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland, and stipulated through the Federal Property and Administrative Services Act, amended Section 211 of the E-Government Act of 2002 (Pub. L. 107-347), BCPS requests approval to procure from the GSA Federal Supply Schedule (Schedule 70) the Computerized Maintenance Management System (CMMS) software from MicroMain Corporation. This software will efficiently manage the work orders, assets, and inventory of BCPS' Offices of Maintenance, Grounds, and Transportation. The software supports the management with a web-based work request module that is accessible at local sites for school-based administrators, central office administrators, and system administrators through the BCPS intranet. The application will replace the existing BCPS work order software and databases and allow databases for the Office of Transportation to be added for management of the bus and vehicle maintenance organization. This computerized system replaces the software product initially purchased in June 2004 for a CMMS Enterprise system.

Recommendation:

Recommendation of award of contract to:

MicroMain Corporation Austin, TX

Responsible school or office: Department of Physical Facilities

Contact person: Craig M. Ebersole, P.E.

Funding source: Operating budget