

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** April 12, 2005

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent, Business Services

**PERSON(S):** Rick Gay, Manager, Office of Purchasing  
Michael Sines, Executive Director, Department of Physical Facilities

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

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See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts**  
**Board Exhibit – April 12, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

**1. Contract: eCatalog**

Over the next two Board of Education meetings, we will submit, for Board approval, 27 online contracts for instructional supplies and equipment, textbooks, and instructional media. This is our fifth year of development with online electronic catalogs for our electronic procurement system for schools and offices to use. Again this year, solicitations for these catalogs were issued online, with vendors returning their pricing, also online, and awards were made online. We have seen a dramatic increase in the number of responses from vendors this year due to the ease of the automated system.

Since September, 2001, Baltimore County Public Schools (BCPS) has aggressively moved toward online electronic purchasing. We have also expanded the system from a small pilot program of five campuses to over 170 locations, and expanded the number of online catalogs from the original five eCatalogs to 30 eCatalogs by the beginning of FY04. Delivery of supplies to a campus or office can, and normally does, occur within 24 to 96 hours. Through the use of procurement cards, vendors receive their payments within 24 to 48 hours after shipping. We have also been able to negotiate a reduction in shipping costs from an average of 10 to 15 percent to anywhere from 4 to 7 percent currently. All of this has been accomplished without an increase in budget or staffing.

These 30 online catalogs contain over 450,000 line items. Over the last four years, we have processed over 15,995 electronic purchase orders valued at \$5.26 million. Schools and curriculum offices are now able to order, from a campus workstation or from home, anything they need to support their curriculum throughout the school year.

**a. Contract:** eCatalog -- Art Photo Supplies  
**Bid #:** PCR-286-05

**Term:** 1 year    **Extension:** 1 year    **Contract Ending Date:** 5/30/07 (tentative)  
**Estimated annual award value:** \$75,000  
**Estimated total award value:** \$150,000

**Bid issued:** February 3, 2005  
**Pre-bid meeting date:** None  
**Due Date:** March 15, 2005  
**No. of vendors issued to:** 10  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This is the solicitation issued to establish sourcing for 175 items of art photography supplies used throughout the year by all schools.

**Recommendation:**

Award of contract is recommended to:

Kunz, Inc.	Baltimore, MD
Service Photo, Inc.	Baltimore, MD

**Responsible school or office:** Office of Art

**Contact Person:** Daisy McTighe

**Funding Source:** Operating budgets of individual schools

**b. Contract:** eCatalog -- Art Supplies  
**Bid #:** PCR-287-05

**Term:** 1 year    **Extension:** 1 year    **Contract Ending Date:** 5/30/07 (tentative)  
**Estimated annual award value:** \$500,000  
**Estimated total award value:** \$1,000,000

**Bid issued:** February 3, 2005  
**Pre-bid meeting date:** None  
**Due Date:** March 15, 2005  
**No. of vendors issued to:** 17  
**No. of bids received:** 4  
**No. of no-bids received:** 0

**Description:**

This is the solicitation issued to establish sourcing for 1,500 items of art supplies used throughout the year by all schools.

**Recommendation:**

Award of contract is recommended to:

Dick Blick, Inc.	Galesburg, IL
Clayworks Supplies, Inc.	Baltimore, MD
Sax Arts and Crafts	New Berlin, WI
Windtree Enterprises	Boca Raton, FL

**Responsible school or office:** Office of Art

**Contact Person:** Daisy McTighe

**Funding Source:** Operating budgets of individual schools

**c. Contract:** eCatalog -- Audio-Visual Equipment  
**Bid #:** PCR-291-05

**Term:** 1 year    **Extension:** 1 year    **Contract Ending Date:** 5/30/07 (tentative)  
**Estimated annual award value:** \$110,000  
**Estimated total award value:** \$220,000

**Bid issued:** February 3, 2005  
**Pre-bid meeting date:** March 3, 2005  
**Due Date:** March 15, 2005  
**No. of vendors issued to:** 22  
**No. of bids received:** 4  
**No. of no-bids received:** 1

**Description:**

This is the solicitation issued to establish sourcing for 34 items of audio-visual equipment used throughout the year by all schools.

**Recommendation:**

Award of contract is recommended to:

C.T.L. Communications Televideo Ltd.	Silver Spring, MD
Kunz, Inc.	Baltimore, MD
Nelson White Systems, Inc.	Baltimore, MD
N.P. Pipino Associates, Inc.	Columbia, MD

**Responsible school or office:** Library Information Services

**Contact Person:** Art Stritch

**Funding Source:** Operating budgets of individual schools.

**d. Contract:** eCatalog -- Audio-Visual Supplies  
**Bid #:** PCR-285-05

**Term:** 1 year    **Extension:** 1 year    **Contract Ending Date:** 5/30/07 (tentative)  
**Estimated annual award value:** \$125,000  
**Estimated total award value:** \$250,000

**Bid issued:** February 3, 2005  
**Pre-bid meeting date:** None  
**Due Date:** March 15, 2005  
**No. of vendors issued to:** 21  
**No. of bids received:** 6  
**No. of no-bids received:** 1

**Description:**

This is the solicitation issued to establish sourcing for 40 items of audio-visual supplies used throughout the year by all schools.

**Recommendation:**

Award of contract is recommended to:

Corporate Express	Baltimore, MD
Duplicator Sales	Baltimore, MD
Kunz, Inc.	Baltimore, MD
Nelson White Systems, Inc.	Baltimore, MD
Reliable Reproduction Supply	Baltimore, MD
School & Office Services	Monkton, MD

**Responsible school or office:** Library Information Services

**Contact Person:** Art Stritch

**Funding Source:** Operating budgets of individual schools.

e. **Contract:** eCatalog -- Family Studies Supplies  
**Bid #:** PCR-288-05

**Term:** 1 year    **Extension:** 1 year    **Contract Ending Date:** 5/30/07 (tentative)  
**Estimated annual award value:** \$25,000  
**Estimated total award value:** \$50,000

**Bid issued:** February 3, 2005  
**Pre-bid meeting date:** None  
**Due Date:** March 15, 2005  
**No. of vendors issued to:** 9  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This is the solicitation issued to establish sourcing for 200 items of family studies supplies used throughout the year by all schools.

**Recommendation:**

Award of contract is recommended to:

Jackman's Inc.	St. Louis, MO
NASCO, Inc.	Ft. Atkinson, WI

**Responsible school or office:** Offices of Career and Technology Education -  
Family Studies

**Contact Person:** Maggie Caples

**Funding Source:** Operating budgets of individual schools.

**f. Contract:** eCatalog -- Math Supplies  
**Bid #:** PCR-290-05

**Term:** 1 year    **Extension:** 1 year    **Contract Ending Date:** 5/30/07 (tentative)  
**Estimated annual award value:** \$75,000  
**Estimated total award value:** \$150,000

**Bid issued:** February 3, 2005  
**Pre-bid meeting date:** None  
**Due Date:** March 15, 2005  
**No. of vendors issued to:** 15  
**No. of bids received:** 3  
**No. of no-bids received:** 2

**Description:**

This is the solicitation issued to establish sourcing for 130 items of math supplies used throughout the year by all schools.

**Recommendation:**

Award of contract is recommended to:

D&H Distributing Co.	Harrisburg, PA
ETA/Cuisenaire	Vernon Hills, CA
School Specialty	Agawam, MA

**Responsible school or office:** Office of Mathematics

**Contact Person:** Penelope Booth

**Funding Source:** Operating budgets of individual schools.

**g. Contract:** eCatalog -- Science Supplies  
**Bid #:** PCR-289-05

**Term:** 1 year    **Extension:** 1 year    **Contract Ending Date:** 5/30/07 (tentative)  
**Estimated annual award value:** \$250,000  
**Estimated total award value:** \$500,000

**Bid issued:** February 3, 2005  
**Pre-bid meeting date:** None  
**Due Date:** March 15, 2005  
**No. of vendors issued to:** 33  
**No. of bids received:** 9  
**No. of no-bids received:** 0

**Description:**

This is the solicitation issued to establish sourcing for 1,800 items of science supplies used throughout the year by all schools.

**Recommendation:**

Award of contract is recommended to:

Benz Microscope Optics Center, Inc.	Ann Arbor, MI
Connecticut Valley Biological Supply	Southampton, MA
D&H Distributing Co.	Harrisburg, PA
Edvotek, Inc.	Washington, DC
Fisher Science Education, Inc.	Hanover Park, IL
Fourier Systems, Inc.	Atlanta, GA
Frey Scientific, Inc.	Mansfield, OH
Sargent-Welch, Inc.	Buffalo Grove, IL
Science Kit	Tonawanda, NY

**Responsible school or office:** Office of Science

**Contact Person:** Hayes B. Lantz

**Funding Source:** Operating budgets of individual schools.

**2. Contract:** Electric Motors, Fractional up to 5 hp  
**Bid #:** PCR-284-05

**Term:** 3 years    **Extension:** 3 years    **Contract Ending Date:** 4/11/11 (tentative)  
**Estimated annual award value:** \$100,000  
**Estimated total award value:** \$600,000

**Bid issued:** January 27, 2005  
**Pre-bid meeting date:** February 10, 2005  
**Due Date:** February 23, 2005  
**No. of vendors issued to:** 7  
**No. of bids received:** 5  
**No. of no-bids received:** 0

**Description:**

The Office of Purchasing issued a bid for fractional up to 5 hp electric motors and sheaves as routinely required by the Department of Physical Facilities/Maintenance.

**Recommendation:**

Award of contract is recommended to:

Electric Motor Repair Company	Baltimore, MD
House of Balance, Inc.	Elkridge, MD
Lange Electric	Baltimore, MD

**Responsible school or office:** Department of Physical Facilities/Maintenance.

**Contact Person:** Andy Gall

**Funding Source:** Operating budget

**3. Contract:** Lathes and Milling Machines  
**Bid #:** JNI-777-05

**Term:** 1 year    **Extension:** 0    **Contract Ending Date:** 7-29-06 (tentative)  
**Estimated total award value:** \$56,643

**Bid issued:** January 29, 2005  
**Pre-bid meeting date:** February 10, 2005  
**Due Date:** February 24, 2005  
**No. of vendors issued to:** 10  
**No. of bids received:** 3  
**No. of no-bids received:** 3

**Description:**

A solicitation for lathes and milling machines for the Industrial Technology Program at the Sollers Point Technical High School was bid and awarded to the company with the lowest price meeting all specifications. Other high schools that need this type of equipment can also purchase off this bid.

**Recommendation:**

Award of contract is recommended to:

Norman Machine Tool LTD.                      Baltimore, MD

**Responsible School or Office:** Offices of Career and Technology Education –  
Technical Programs

**Contact Person:** Rhonda Hoyman

**Funding Source:** Perkins Funds or school operating budgets

**4. Contract:** Locker Replacement at the Carver Center for Arts and Technology

**Bid #:** MBU-533-05

**Estimated award value:** \$ 113,600

**Description:**

On March 17, 2005, three (3) bids were received for Locker Replacement at the Carver Center for Arts and Technology. This project consists of the removal and proper disposal of all hallway, physical education, and designated interior room lockers, and the furnishing and installation of new hallway, physical education, and designated interior room lockers, including required trim and built-in combination locks. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$11,360 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation:**

Award of contract is recommended to:

Partition Plus, Inc.                      Fallston, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
George J. Colburn, Special Project Supervisor  
Office of Engineering and Construction

**Funding source:** State Aging School Program Budget

**BALTIMORE COUNTY PUBLIC SCHOOLS  
LOCKER REPLACEMENT AT THE CARVER CENTER FOR ARTS AND  
TECHNOLOGY**

BID #: MBU-533-05

**BID DUE DATE: MARCH 17, 2005**

	<b>Bidders' Names</b>		
	<b>Partition Plus, Inc.</b>	Nickerson Corporation	Steel Products, Inc.
<b>Base Bid</b>	<b>\$113,600.00</b>	\$114,954.00	\$115,432.00

**5. Contract:** Exterior Door Replacement at the Carver Center for Arts and Technology

**Bid #:** MBU-534-05

**Estimated award value:** \$381,937

**Description:**

On March 17, 2005, three (3) bids were received for Exterior Door Replacement at the Carver Center for Arts and Technology. This project consists of the removal and proper disposal of all exterior doors, hardware, and selected door frames; and the furnishing and installation of new exterior doors, selected aluminum frames, insert frames, and hardware. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$38,193 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation:**

Award of contract is recommended to:

JLN Construction Services, LLC      Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
George J. Colburn, Special Project Supervisor  
Office of Engineering and Construction

**Funding source:** State Aging School Program Budget

**BALTIMORE COUNTY PUBLIC SCHOOLS  
EXTERIOR DOOR REPLACEMENT AT THE CARVER CENTER FOR ARTS AND  
TECHNOLOGY**

BID #: MBU-534-05

**BID DUE DATE: MARCH 17, 2005**

	<b>Bidders' Names</b>		
	<b>JLN Construction Services, LLC</b>	Woodside Construction, Inc.	Orlando Sales Painting Company
<b>Base Bid</b>	<b>\$199,500.00</b>	\$222,500.00	\$274,000.00
<i>Add Alternate #1 painting existing door frames</i>	<b>\$32,500.00</b>	\$37,000.00	\$40,000.00
<i>Add Alternate #2 replacing the entire window wall and door frames at the three (3) main lobby entrances</i>	<b>\$72,506.00</b>	\$95,500.00	\$81,900.00
<i>Add Alternate #3 replacing window wall assemblies adjacent to the main lobby entrance</i>	<b>\$45,638.00</b>	\$65,780.00	\$58,800.00
<i>Add Alternate #4 removal of eight (8) existing lobby fire doors and replacing them with new doors and hardware</i>	<b>\$31,793.00</b>	\$36,560.00	\$35,000.00
<b>Base Bid Plus Add Alternates #1, #2, #3, #4</b>	<b>\$381,937.00</b>	\$457,340.00	\$489,700.00

**6. Contract:** Fire Alarm System Upgrades at Lansdowne High School, Chesapeake High School, and General John Stricker Middle School

**Bid #:** JNI-778-05

**Estimated award value:** \$838,955

**Description:**

On March 18, 2005, three (3) bids were received for Fire Alarm System Upgrades at Lansdowne High School, Chesapeake High School, and General John Stricker Middle School. These projects consist of replacing the existing fire alarm system with a new, addressable fire alarm system. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of (1) \$38,925 for Lansdowne High School; (2) \$19,930 for Chesapeake High School; and (3) \$25,040 for General John Stricker Middle School is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation:**

Award of contract is recommended to:

Action Electric Co.	Baltimore, MD	(Lansdowne High School)
Casper Sipple, Inc.	Baltimore, MD	(Chesapeake High School)
Denver-Elek, Inc.	Baltimore, MD	(General Stricker Middle School)

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
Vladimir Mukasey, P.E., Project Manager  
Office of Engineering and Construction

**Funding source:** State Aging Schools Program Budget

**BALTIMORE COUNTY PUBLIC SCHOOLS  
 FIRE ALARM SYSTEM UPGRADES AT LANSDOWNE HIGH SCHOOL,  
 CHESAPEAKE HIGH SCHOOL, AND GENERAL JOHN STRICKER MIDDLE  
 SCHOOL**

BID #JNI-778-05

**BID DUE DATE: MARCH 15, 2004**

	<b>Bidders' Names</b>		
	<b>Action Electric</b>	<b>Casper Sippel</b>	<b>Denver-Elek</b>
<b>Lansdowne High School</b>			
<b>Base Bid</b>	<b>\$ 198,500.00</b>	\$ 249,000.00	\$ 257,400.00
<i>Alternate #1 – Provide voice evacuation system</i>	<b>\$ 13,000.00</b>	\$ 17,000.00	\$ 4,918.00
<i>Alternate #2 – Provide wiring in conduit</i>	<b>\$ 78,750.00</b>	\$ 368,000.00	\$ 379,900.00
<i>Alternate #3 – Remove and replace door hardware in hardware sets 1, 1A, and 2 and associated wiring</i>	<b>\$ 54,000.00</b>	\$ 59,000.00	\$ 2,250.00
<i>Alternate #4 – Remove and replace door hardware in hardware sets 3, 4, and 5 and associated wiring</i>	<b>\$ 45,000.00</b>	\$ 33,000.00	\$ 2,250.00
<b>Base Bid Plus Alternates #1, #2, #3, #4</b>	<b>\$ 389,250.00</b>	\$ 726,000.00	\$ 646,718.00
<b>Chesapeake High School</b>			
<b>Base Bid</b>		<b>\$ 190,465.00</b>	\$ 209,400.00
<i>Alternate #1 – Provide voice evacuation system</i>		<b>\$ 8,840.00</b>	\$ 3,682.00
<b>Base Bid Plus Alternate #1</b>		<b>\$ 199,305.00</b>	\$ 213,082.00
<b>General John Stricker Middle School</b>			
<b>Base Bid</b>			<b>\$ 225,000.00</b>
<i>Alternate #1 – Provide voice evacuation system</i>			<b>\$ 4,300.00</b>
<i>Alternate #3 – Remove existing door louvers and in-fill opening with veneer plywood</i>			<b>\$ 21,100.00</b>
<b>Base Bid Plus Alternates #1, #3</b>			<b>\$ 250,400.00</b>

**7. Contract:** Auditorium Seating Replacement at Parkville High School  
**Bid #:** MBU-535-05

**Estimated award value:** \$250,941

**Description:**

On March 18, 2005, two (2) bids were received for Auditorium Seating Replacement at Parkville High School. This project consists of the demolition of existing auditorium seats, asbestos floor tile, and entrance doors, and the replacement of new ADA compliant seats, wheelchair seating spaces, ADA compliant doors and hardware, new vinyl tile, and installation of acoustical wall panels. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$25,094 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation:**

Award of contract is recommended to:

Blair and Sons Co., Inc. Timonium, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
 Mohammed I. Mufti, Project Manager  
 Office of Engineering and Construction

**Funding source:** State Aging School Program Budget

**BALTIMORE COUNTY PUBLIC SCHOOLS  
 AUDITORIUM SEATING REPLACEMENT AT PARKVILLE HIGH SCHOOL  
 BID NUMBER: MBU-535-05  
 BID DUE DATE: MARCH 18, 2005**

	<b>Bidders' Names</b>	
	Blair & Sons Co., Inc.	RWC Contracting
<b>Base Bid</b>	\$194,941	\$207,800
Alternate # 1 includes installation of acoustical wall and ceiling panels	\$56,000	\$55,800
<b>Base Bid Plus Alternate #1</b>	\$250,941	\$263,600

**8. Contract:** Systemic Renovations at Middle River Middle School

**Bid #:** PCR-280-05

**Estimated award value:** \$1,998,200

**Description:**

On March 10, 2005, three (3) bids were received for Middle River Middle School Systemic Renovations. This project consists of the installation of an automatic fire suppression system, renovation of selected toilet rooms, installation of new cafeteria serving lines, new kitchen exhaust, renovation of art rooms including new casework, and installation of new domestic and fire service water lines. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of \$99,910 is requested to cover unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation:**

Award of contract is recommended to:

E. Pikounis Construction Co.                      Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
Randolph C. Smith, AIA., Project Manager  
Office of Engineering and Construction

**Funding source:** County and State Capital Budget, Project #.107 –  
Middle River Middle School Systemic Renovation

**BALTIMORE COUNTY PUBLIC SCHOOLS  
SYSTEMIC RENOVATIONS at MIDDLE RIVER MIDDLE SCHOOL  
BID NUMBER: PCR-280-05  
BID DUE DATE: MARCH 10, 2005**

	<b>Bidders' Names</b>		
	<b>E. Pikounis Construction Co., Inc.</b>	<b>Chilmar Corporation, Inc.</b>	<b>Orfanos Construction Co.</b>
<b>Base Bid</b>	<b>\$1,939,200</b>	\$2,068,000	\$2,713,000
<i>Alternate #1: CONCRETE SIDEWALKS / PAVING – Add concrete sidewalk between cafeteria and boiler room (courtyard), including all modifications for storm water drainage. (Note: patching and paving required for installation of utilities shall be included in Base Bid.)</i>	<b>\$59,000</b>	\$50,000	\$212,000
<b>Base Bid Plus Alternate #1</b>	<b>\$1,998,200</b>	\$2,118,000	\$2,925,000

**9. Request to Negotiate:** On-Call Architectural Services  
**Estimated award value:** \$300,000 per consultant (maximum)

**Description:**

To address numerous requests for investigating project feasibility, preparing construction cost estimates, and developing designs for various architectural issues, the Department of Physical Facilities requires the use of consultants on an “on-call” basis. In order to obtain these services, an on-call architectural service contract was advertised. All procedures in the Board of Education’s Policy and Rule, Section 3250, were followed to advertise, qualify, interview, and select consultants.

On March 8, 2005, the Qualification Committee met and reviewed the “expressions of interest” submitted by twenty-nine (29) consultants. This information was reviewed and evaluated, with the Qualification Committee suggesting that the eight (8) most qualified firms be forwarded to the Selection Committee for further consideration.

The Selection Committee met on March 17, 2005, to consider the Qualification Committee’s report and discuss the consultants’ “expressions of interest.” The Selection Committee recommends that approval be given to begin contract negotiations with the seven (7) firms listed below.

Funding for these services is available within each of the various projects to which the consultants will be assigned.

**Recommendation:**

Award of contract is recommended to these Baltimore based firms:

GWWO, Inc.	Colimore Gallow Architects
Murphy & Dittenhafer, Inc.	Gant Hart Burnett
NuTech Design Associates, Inc.	Sanders Design
URS Corporation	

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction  
**Funding source:** County Capital Budget

**10. Request to Negotiate:** On-Call Civil/Structural Engineering Services

**Estimated award value:** \$300,000 per consultant (maximum)

To address numerous requests for investigations, preparation of construction cost estimates, and developing designs for various civil and/or structural systems, the Department of Physical Facilities requires the use of consultants on an “on-call” basis. In order to obtain these services, an on-call civil/structural engineering service contract was advertised. All procedures in the Board of Education’s Policy and Rule, Section 3250, were followed to advertise, qualify, interview, and select consultants.

On March 16, 2005, the Qualification Committee met and reviewed the “expressions of interest” submitted by nineteen (19) consultants. This information was reviewed and evaluated, with the Qualification Committee suggesting that the six (6) most qualified firms be forwarded to the Selection Committee for further consideration.

The Selection Committee met on March 17, 2005, to consider the Qualification Committee’s report and discuss the consultants’ “expressions of interest.” The Selection Committee recommends that approval be given to begin contract negotiations with the three (3) firms listed below.

Funding for these services is available within each of the various projects to which the consultants will be assigned.

**Recommendation:**

Award of contract is recommended to these Baltimore based firms:

- JMT, Inc.
- AMT, Inc.
- URS Corporation, Inc.

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction

**Funding source:** County Capital Budget

**11. Request to Negotiate:** On-Call Geotechnical Engineering Services

**Estimated award value:** \$300,000 per consultant (maximum)

**Description:**

To address numerous requests for investigations, preparation of cost estimates, and development of designs for various geotechnical issues, the Department of Physical Facilities requires the use of consultants on an “on-call” basis. In order to obtain these services, an on-call geotechnical engineering service contract was advertised. All procedures in the Board of Education’s Policy and Rule, Section 3250, were followed to advertise, qualify, interview, and select consultants.

On March 4, 2005, the Qualification Committee met and reviewed the “expressions of interest” submitted by eleven (11) consultants. This information was reviewed and evaluated, with the Qualification Committee suggesting that the five (5) most qualified firms be forwarded to the Selection Committee for further consideration.

The Selection Committee met on March 17, 2005, to consider the Qualification Committee’s report and discuss the consultants’ “expressions of interest.” The Selection Committee recommends that approval be given to begin contract negotiations with the two (2) firms listed below.

Funding for these services is available within each of the various projects to which the consultants will be assigned.

**Recommendation:**

Award of contract is recommended to these Baltimore based firms:

KCI Technologies, Inc.  
EBA Engineering, Inc.

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction

**Funding source:** County Capital Budget

**12. Request to Negotiate:** On-Call Mechanical/Electrical Engineering Services at Various Schools

**Estimated award value:** \$300,000 per consultant (maximum)

**Description:**

To address numerous requests for investigations, preparation of cost estimates, and development of designs for various mechanical/electrical systems, the Department of Physical Facilities requires the use of consultants on an “on-call” basis. In order to obtain these services, an on-call mechanical/electrical engineering service contract was advertised. All procedures in the Board of Education’s Policy and Rule, Section 3250, were followed to advertise, qualify, interview, and select consultants.

On March 4, 2005, the Qualification Committee met and reviewed the “expressions of interest” submitted by twenty (20) consultants. This information was reviewed and evaluated, with the Qualification Committee suggesting that the four (4) most qualified firms be forwarded to the Selection Committee for further consideration.

The Selection Committee met on March 17, 2005, to consider the Qualification Committee’s report and discuss the consultants’ “expressions of interest.” The Selection Committee recommends that approval be given to begin contract negotiations with the five (5) firms listed below.

Funding for these services is available within each of the various projects to which the consultants will be assigned.

**Recommendation:**

Award of contract is recommended to these Baltimore based firms:

- James Posey, Inc.
- Gipe Associates, Inc.
- EBL Engineers, LLC
- Century Engineering
- Siegel, Rutherford, Bradstock & Ridgway, Inc.

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction

**Funding source:** County Capital Budget

**13. Contract Modification:** Windsor Mill Middle School Construction Package 1-A  
Soils Testing

**Estimated award value:** \$11,010

**Description:**

At the July 13, 2004, Board meeting, the Board approved the bid of Reuling and Associates, Inc. in the amount of \$18,345 to provide soils testing during the 2-A Mass Grading of the site. However, the 2-A (Grading) bid approval included the base bid and Alternate No. 1 (\$285,000) for installation of Geopiers. The 1-A (Testing) proposal did not include Alternate No. 1 – Geopier installation. The installation of Geopiers will require additional soils testing/inspection. The 1-A Contractor has submitted a proposal to provide the additional testing/inspection based on their original unit costs for testing.

The funding for this contract modification will come from the existing approved contingency amount of \$278,177 for the 1-A and 2-A contracts.

**Recommendation:**

Award of contract modification is recommended to:

Reuling and Associates, Inc. Timonium, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**Funding source:** County Capital Budget Project #091 – Windsor Mill  
Middle School

**14. Contract Modification: Soil Remediation at Windsor Mill Middle School**

**Estimated award value**      \$125,000

**Description:**

On September 21, 2004, the Board approved the bid of Dance Brothers, Inc. for the 3-A (concrete) contract for the Windsor Mill Middle School project in the amount of \$1,219,000.

The Windsor Mill Middle School project is currently under construction, and the entire winter has been extremely wet. The soil on this site is saturated and unsuitable to be used for backfill and under slabs due to the high moisture content. In order to meet the construction schedule and avoid delay claims from various contractors, it is necessary to bring in suitable fill from off-site to backfill the two building retaining walls that are part of the building's structure and also provide a suitable surface to pour concrete slabs. This contract modification will have a not-to-exceed limit of \$125,000 for providing suitable fill behind the building retaining walls and removal/replacement of unsuitable material under slabs. We have negotiated a cost of \$15.50 per cubic yard for hauling and placing suitable soil with the 3-A Contractor. There is also a unit cost of \$40.00 per cubic yard to remove and replace unsuitable soil in the construction contract.

At this time, we also request approval to increase the contract modification allocation amount to 20% (\$243,800) of the original bid amount for the 3-A Contractor only.

**Recommendation:**

Award of contract modification is recommended to:

Dance Brothers, Inc.              Linthicum, MD

**Responsible school or office:**      Department of Physical Facilities

**Contact person:**                      Richard H. Cassell, P.E., Administrator  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**Funding source:**                      County Capital Budget – Project #091 – Windsor  
Mill Middle School