

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 21, 2004
TO: **BOARD OF EDUCATION**
FROM: Joe A. Hairston, Superintendent
SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**
ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services
PERSON(S): Patrick Fannon, Controller; Rick Gay, Purchasing Manager

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – September 21, 2004**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. Contract: Automobile
Bid #: PCR-265-05

Term: 6 months **Extension:** 0 **Contract Ending Date:** 3/1/05 (tentative)
Estimated annual award value: \$24,231.25
Estimated total award value: \$24,231.25

Bid issued: July 29, 2004
Pre-bid meeting date: August 12, 2004
Due Date: August 25, 2004
No. of vendors issued to: 7
No. of bids received: 1
No. of no-bids received: 0

Description:

One, model year 2005, Ford Crown Victoria four-door sedan. The vehicle is intended to replace the current vehicle being used by the Superintendent of Schools.

Recommendation:

Award of contract is recommended to:

Al Packer's White Marsh Ford, LLC, White Marsh, MD

Responsible school or office: Office of Transportation
Contact Person: Wayne Hopkins
Funding Source: Operating Budget of the Office of Transportation

2. Contract: Cingular/Verizon Cellular Phones
Contract #: RGA-137-05
(Cingular – DBM050R3800366 & Verizon – GS-35F-0119P)

Term: 5 years **Extension:** 0 **Contract Ending Date:** 6/30/09 (tentative)
Estimated annual award value: \$100,000
Estimated total award value: \$500,000

Bid issued: NA
Pre-bid meeting date: NA
Due Date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

Baltimore County Public Schools would like to *piggyback* the state of Maryland contract, #DBM-050R3800366, for Cingular cellular phones, and GSA contract, #GS-35F-0119P, for Verizon phones. These phones are state-of-the-art, integrated, digital phone units that contain digital, cellular, paging services, data services, GPS, and, in the near future, direct connect. A direct-connect-type feature allows users to instantly talk with other BCPS' phone users of the same manufacturer at the touch of a button. Departments can evaluate phones offered under these state and federal contracts. Purchases under this award will vary depending on the requirements of each individual department.

Recommendation:

Award of contract to:

Verizon Wireless, Laurel, MD
Cingular Wireless, Greenbelt, MD

Responsible school or office: Office of Technology Business Services
Contact Person: Greg Barlow
Funding Source: Individual operating budgets of offices and schools

3. Contract: Digital Dual-Keyboard Organ
Bid #: MBU-513-05

Term: 3 months **Extension:** 0 **Contract Ending Date:** 12/30/04 (tentative)
Estimated annual award value: \$37,000
Estimated total award value: \$37,000

Bid issued: August 16, 2004
Pre-bid meeting date: None
Bid due date: August 27, 2004
No. of vendors issued to: 5
No. of bids received: 6
No. of no-bids received: 1
No. of non-responsive: 0

Description:

A request for price quotations was issued for vendors to provide a digital dual-keyboard organ for Patapsco High School Center for the Arts.

The specifications allow bidders to bid one or more new or used organs and with consideration of 12 performance requirement factors, delivery and set up time, and cost. The response to the specifications allowed BCPS to look at six organs proposed by four vendors.

Recommendation:

Award of contract is recommended to:

R.A.Daffer Organs, Inc, Jessup, MD

Responsible school or office: Patapsco High School

Contact Person: Farrell Maddox

Funding Source: Operating Budget of Patapsco High School

4. Contract: Door Access Safety, Security, and Accountability System
Bid #: JNI-756-05
(Commonwealth of Virginia Contract VA-030700-ASAS)

Term: 4 years
Estimated award value: \$42,400
Contract Ending Date: 7-31-08 (tentative)

Description:

New Town High School would like to purchase a comprehensive electronic system to monitor attendance at entrances, in classes, and during evacuation of personnel in the event of an emergency. The system would be purchased from Cuskey, Ipsen, and McCall Consultants utilizing a contract with ASAS Software through the Commonwealth of Virginia. This contract, VA-030700-ASAS, is valid from August, 2003, until August, 2008.

Recommendation:

The award of contract is recommended to:

Cuskey, Ipsen, and McCall Consultants, Havertown, PA

Responsible school or office: New Town High School

Contact Person: Dr. Margaret Spicer

Funding Source: Capital Budget for Furniture, Fixtures and Equipment

5. Contract: Electric Motor Repair (Extension)
Bid #: 3-332-01

Term: 1 year
Contract Ending Date: 9/30/05 (tentative)
Estimated annual extension award value: \$100,000
Estimated total extension award value: \$100,000

Bid issued: December 7, 2000
Pre-bid meeting date: December 19, 2000
Due Date: January 11, 2001
No. of vendors issued to: 12
No. of bids received: 8
No. of no-bids received: 0

Description:

The Board of Education approved the initial award of contract to qualify and select vendors for electric motor repair service on February 13, 2001. The initial contract allowed for a three-year base period and a one-year extension. This current contract will expire September 30, 2004.

Recommendation:

Recommend a one-year extension to:

Primary Award	Lange Electric Company, Inc., Baltimore, MD
Secondary Award	Kauffman Electric Company, Baltimore, MD
Tertiary Award	M & M Electric Motor Repair, Inc., Frederick, MD

Responsible school or office: Office of Maintenance

Contact Person: Cornell Brown

Funding Source: Operating Budget of the Office of Maintenance

6. Contract: Mechanical Pump Repair (Extension)
Bid #: 3-334-01

Term: 1 year
Contract Ending Date: 9/30/05 (tentative)
Estimated annual extension award value: \$50,000
Estimated total extension award value: \$50,000

Bid issued: December 7, 2000
Pre-bid meeting date: December 21, 2000
Due date: January 11, 2001
No. of vendors issued to: 8
No. of bids received: 7
No. of no-bids received: 1

Description:

The Board of Education approved the initial award of contract for the qualification and selection of vendors for mechanical pump repair on February 13, 2001. The initial contract was designed to provide a one-year extension of contract upon mutual agreement and under the same pricing, terms, and conditions.

Recommendation:

Recommend contract term be extended to the following vendors:

Primary Award	Lange Electric Company, Inc., Baltimore, MD
Secondary Award	M & M Electric Motor Repair, Inc., Frederick, MD
Tertiary Award	Kauffman Electric Company, Baltimore, MD

Responsible school or office: Office of Maintenance

Contact Person: Cornell Brown

Funding Source: Operating Budget of the Office of Maintenance

7. Contract: Specialty Paper & Envelopes
Bid #: JNI-755-05

Term: 2 years **Contract Ending Date:** 8-31-06 (tentative)
Estimated annual award value: \$ 100,000
Estimated total award value: \$200,000

Bid issued: July 29, 2004
Pre-bid: August 11, 2004
Bid due date: August 26, 2004
No. of vendors issued to: 15
No. of bids received: 3
No. of no-bids received: 5
No. of non-responsive: 7

Description:

A multi-year bid for the purchase of various types and sizes of specialty paper and envelopes required by the Office of Copy and Print Services to produce unique products in-house at a cost-effective rate. The paper products are ordered on an as-needed basis with a two-day delivery requirement from the distributor.

Vendors submitted a fixed discount on the distributor's normal price list from the paper mill. The percentage discount will remain constant for the two-year term of the contract. Award of contract is being recommended on an aggregate basis.

Recommendation:

Award of the contract is recommended to:

Xpedx, Hanover, MD

Responsible school or office: Office of Copy and Print Services

Contact person: Michael G. Bailey

Funding source: Operating Budget of the Office of Copy and Printing