

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** July 13, 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **CONTRACT MODIFICATION – CLEANING SERVICES AT  
PARKVILLE MIDDLE SCHOOL**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard Cassell, P.E., Administrator  
Office of Engineering and Construction  
E. Phillip Schied, P.E., Program Manager  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a contract modification.

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Recommendation of Contract Modification – Cleaning Services at Parkville Middle School

**Request for Contract Modification  
Cleaning Services at Parkville Middle School  
July 13, 2004**

On May 13, 2003, the Board of Education approved an award of contract with Phillips Way, Inc. for the systemic renovation project at Parkville Middle School. This contract includes provisions for a comprehensive summer cleaning of the entire school. The specified scope of cleaning omitted the cleaning of school furniture. In order to include furniture cleaning within the scope of work, the contractor has requested an increase to their contract in the amount of \$35,000.00.

At this time, the Department of Physical Facilities requests approval of an increase to the contract with Phillips Way, Inc. in the not-to-exceed amount of \$35,000.00 for the cleaning of all furniture in Parkville Middle School.

Funding for this contract modification is identified in the State and County Capital Budgets under Project # 099 –Parkville Middle School Systemic Renovation.

APPROVED:

A handwritten signature in blue ink, appearing to read "Donald F. Kremmel", is written over a horizontal line.

Donald F. Kremmel, Ph.D.  
Executive Director