# Exhibit O

### **BALTIMORE COUNTY PUBLIC SCHOOLS**

- **DATE:** March 9, 2004
- TO: BOARD OF EDUCATION
- **FROM:** Dr. J. Hairston, Superintendent

# SUBJECT: REQUEST FOR CHANGE ORDER – SYSTEMIC RENOVATION PROJECT AT FRANKLIN MIDDLE SCHOOL

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

#### RESOURCE

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director Department of Physical Facilities Richard Cassell, P.E., Administrator Office of Engineering and Construction

#### RECOMMENDATION

That the Board of Education approves a change order.

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Request for Change Order – Systemic Renovation Project at Franklin Middle School.

Appendix I – Recommendation of approval of a Change Order

## Appendix I

#### Recommendation of Approval of a Change Order Systemic Renovation Project at Franklin Middle School March 9, 2004

On June 10, 2003, the Board of Education approved an award of contract with Phillips Way, Inc. to perform the systemic renovation project at Franklin Middle School. The Fiscal Year 2004 County Capital Budget includes funding for upgrading the kitchen serving lines at Franklin Middle School. The work includes removing and replacing the existing serving lines and adding an additional serving line. The renovation contractor has provided a proposal in the amount of \$178,384.00 for completing this additional work. This price proposal has been reviewed by the consultant and found reasonable. Based upon this review, the Department of Physical Facilities recommends approval of a change order with Phillips Way, Inc. in an amount not-to-exceed \$178,384.00 to upgrade the kitchen serving lines.

Funding for this change order is available from Capital Budget Project #665 – Major Maintenance.

APPROVED:

Donald F. Krempel, Ph.D. Executive Director