

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: August 12, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request to Negotiate – Construction Management Services for Woodholme Elementary School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard H. Cassell, P.E., Administrator
Office of Engineering and Construction
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a request to negotiate.

Request to Negotiate – Construction Management Services for Woodholme Elementary School

Appendix I – Request to Negotiate

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Request to Negotiate Construction Management Services for Woodholme Elementary School August 12, 2003

The Department of Physical Facilities advertised for professional services required to provide Construction Management Services associated with the construction of Woodholme Elementary School. These services will include, but are not limited to, developing schedules, preparing construction cost estimates, managing design services, performing design reviews, preparing State submissions, bidding construction packages, supervising/inspecting all construction, and preparing final construction punch-out lists. All procedures in the Board of Education's Policy and Rules, Section 3250 were followed to advertise, qualify, interview, and select the consultants.

On July 18, 2003, the Qualification Committee met and reviewed the "expressions of interest" submitted by ten (10) consultants. This information was reviewed and graded with the Qualification Committee stating that three (3) qualified firms should be considered by the Selection Committee.

On July 23, 2003, the Selection Committee met to discuss the Qualification Committee's report and interview the three (3) qualified firms. Base upon the reviews and interviews, the Selection Committee recommends that approval be granted to begin contract negotiations with the firm of Oak Contracting Corporation to provide Construction Management Services associated with the construction of Woodholme Elementary School.

APPROVED:


Donald F. Kremmel, Ph.D.

Executive Director